



ROST & Co., CPAs, P.C.
KNOWLEDGEABLE RELIABLE ACCURATE

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Dear Cobblebridge Condominium Homeowners,

We are pleased to announce that the Board of Directors have chosen to offer a new, online paperless billing solution to add convenience and flexibility for all homeowners. Effective July 1, 2022, all homeowner's who elect to benefit from this service will receive monthly invoices via email, with the option to simply click to pay the invoice via our secure, online payment option using ACH bank transfer as the payment method. Banking information, including Bank Name, Routing # and Account # must be manually input initially to set up the service. Please note that there is a convenience fee for this service of 1%, up to \$10, per ACH transaction, which will be automatically added to your monthly invoice.

The online bill payment is an option, not a requirement; therefore, all homeowners who elect to benefit from this service **must OPT IN** via email or by returning this document to us. Should a homeowner decide to opt in, you will receive your first electronic payment invoice via email on the 15th of the month. If you elect to cancel this service after opting in, please notify us and the Board and we will make the cancellation effective for the next processing period.

Should a homeowner decide to **OPT OUT** of the online payment option, no fee will be assessed for check payments and the method of payment currently utilized will be maintained. If you do not wish to benefit from this service, you do not need to do anything as a lack of submission of this opt in form is sufficient to opt out.

We appreciate your continued business and looking forward to improving the services provided with this option and hope you enjoy the simplified process as well. Please reach out to either us or the Board should you have any questions or concerns.

Best Regards,

Rost & Company, CPAs PC

OPT IN FORM



BY CHECKING THIS BOX, WE OPT IN TO UTILIZE THE ELECTRONIC ONLINE PAYMENT SERVICE AND UNDERSTAND THAT A 1% FEE, UP TO \$10, WILL BE INCURRED FOR EACH ACH TRANSACTION COMPLETED.

FULL NAME: _____

UNIT: _____

SIGNATURE: _____